

Notice Inviting Tender

**For Annual Rate Contract for Supply of
Group-A - IT Items & Miscellaneous Items
Group-B – Items required for day to day repair / maintenance by Bio-Medical Engineering Section**

At

Indira Gandhi Institute of Medical Sciences - Patna



Tender No.: 15 / 2022-2023 / IGIMS / Store

Last Date of submission: 01 / 12 / 2022 up to 4 P.M.



**INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES,
SHEIKHPURA, PATNA – 800 014 (Bihar, India)
Tel.: 0612 – 2297631, 2297099; Fax: 0612 – 2297225; Website: www.igims.org;
E-Mail: director@igims.org / bme@igims.org**

Background:

Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna - 800014 is the premiere medical institute of the state of Bihar - established by the act of Assembly and functioning under Department of Health, Government of Bihar. Various facilities are being developed at this Institute to cater to needs of patients belonging to the state of Bihar and neighbouring states.

Indira Gandhi Institute of Medical Sciences, Patna (IGIMS) invites tender for Annual Rate Contract **for supply of IT Items & Miscellaneous Items and items required for day to day repair / maintenance by Bio-Medical Engineering Section** as per specifications given in the Annexure attached to the Tender form. All offers should be made in English and should be written in both figures and words. Tender forms can be downloaded from the Institute website (<http://www.igims.org>) of the Institute.

The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise. The Director, Indira Gandhi Institute of Medical Sciences, Patna reserves the right to select the item (in single or multiple units) or to reject any quotation wholly or partly without assigning any reason. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.

Terms and Conditions:

1. The technical and financial bids should be quoted separately and put in different sealed envelopes marked **“Technical bid”** or **“Financial bid”** as applicable. These separate bids envelopes are to be put in an outer envelope which should also be sealed.
2. The Vendors who have earlier supplied the hospital, hostel and office furniture to reputed Govt. / Pvt. Institutions / Organizations and other Medical / Scientific Institute of National Repute may only tender. The details of such institutions and the cost with name of items may also be supplied with the bids.
3. The technical and financial bids should be submitted in original. The financial bid should include the cost of items and its accessories. If there is any separate cost for assemblers, transportation etc. that should also be quoted.
4. Each individual sealed envelope as well as the outer envelope should be marked with the following reference on the top left hand corner: **“Tender Notice No.: 15 / 2022-2023 / IGIMS / Store Item Name: Annual Rate Contract for supply of IT Items & Miscellaneous Items and items required for day to day repair / maintenance by Bio-Medical Engineering Section** The printed literature and catalogue/brochure giving full technical details should be included with the technical bid to verify the specifications quoted in the tender. The bidders should submit copies of suitable documents in support of their reputation, credentials and past performance.
5. The rates should be quoted in figures (typed or printed) and cutting should be avoided. The final amount should be in figures as well as in words. If there are cuttings, they should be duly initialed, failing which the bids are liable to be rejected.
6. Any bids received after 4:00 P.M. on 01.12.2022 shall not be considered
7. The Technical Bids will be opened on 02.12.2022 at 03:00 P.M. The date & time for opening of Financial Bids will be informed later on to the technically qualified bidders.

8. While sending rates, the firm shall give an undertaking to the effect that “*the terms/conditions mentioned in the enquiry letter/Tender Notice against which the rates are being given are acceptable to the firm.*” In case the firms do not give this undertaking, their rates will not be considered.
9. If the supplier/firm is original equipment manufacturer (OEM)/authorized dealer/sole distributor of any item, the certificate to this effect should be attached.
10. The quantity shown against the item is approximate and may vary (increase or decrease) as per demand of the Institute at the time of placing order.
11. All tender documents should have to be sent through courier, speed post or registered post only. All tender documents received after the specified date and time shall not be considered.

The postal address for submitting the tenders is:

**The Director,
Indira Gandhi Institute of Medical Sciences,
Sheikhpura,
Patna – 800 014 (Bihar)**

12. In the event of any dispute or difference(s) between the vendee Institute (IGIMS, Patna) and the vendor(s) arising out of non-supply of material or supplies not found according to specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to “The Director, IGIMS, Patna”, who may decide the matter himself or may appoint arbitrator(s) under the arbitration and conciliation Act, 1996. The decision of the arbitrator shall be final and binding on both the parties.
13. The place of arbitration and the language to be used in arbitral proceedings shall be decided by the arbitrator.
14. All disputes shall be subject to Patna (Bihar) Jurisdiction only.
15. All tenders in which any of the prescribed conditions is not fulfilled or any condition is put forth by the tenderer shall be summarily rejected.
16. IGIMS, Patna reserves the right to cancel the tender at any point of time without assigning any reason.
17. The bidders or their authorized representatives may also be present during the opening of the Technical Bid, if they desire so, at their own expenses.

Note: Price bids of only those bidders will be opened whose technical bids are found suitable by the committee appointed for the purpose. Date and time of opening of price bids will be decided after technical bids have been evaluated by the committee. Information in this regard will be intimated to the technically qualified bidders. In exceptional situation, an authorized committee may negotiate price with the qualified bidder quoting the lowest price before awarding the contract.

18. Clarifications:

In case the bidders requires any clarification regarding the tender documents, they are requested to contact our office (e-mail: storeofficr@igims.org) on or before 16 / 11 / 2022.

19. Tender Cost:

A Demand draft of Rs. 2,500/- (Rupees Two Thousand Five Hundred only) towards non-refundable tender fee, drawn in favour of “The Director, IGIMS, Patna” payable at Patna (Bihar) should accompany the Technical bid documents. In the absence of tender cost, the tender will not be accepted.

20. Earnest Money Deposit (EMD):

- i. A refundable amount of Rs. 50, 000/- (Rs. Fifty Thousand Only) as earnest money deposit (EMD) in the shape of DD from a scheduled bank in India (valid for a minimum period of 3 months from the date of submission of tender) should accompany the bid documents. The DD drawn in favour of “The Director, IGIMS, Patna” payable at Patna (Bihar) should accompany the bid documents. The EMD should be kept in a separate sealed envelope, should be marked clearly and put in the outer envelope that contains the technical and financial bid envelopes. The bidders should enclose a pre-receipted bill for the EMD to enable us to return the EMD of unsuccessful bidders. Failure to deposit Earnest Money will lead to rejection of tender. The bidders should submit separate EMD. In the event of the awardees bidder backing out, EMD of that bidder will be forfeited.
- ii. If MSME firm is registered under National Small Industries Corporation (NSIC) for above tendered item, then the firm will be exempted for submission of EMD amount. Firm must upload scanned copy of certificate for claiming exemption failing which the claim will not be entertained.

21. The quantity shown against each item is approximate and may vary as per demand of the Institute at the time of placement of order.

22. The bidder must be able to provide the product/items within specified time period (i.e. within 10 days from the date of issue of Supply Order) as prescribed in the Purchase Order. Furthermore on completion of the stipulated time period, Purchase Order may be cancelled if failing above condition as per terms & conditions of Institute norms. On non-compliance, Supply Order will be cancelled and security deposits will be forfeited. Apart from above, firm will be blacklisted for any further participation in any tender of the Institute and legal action will be initiated for recovery of losses.

23. Pre – Qualification Criteria:

- a. Bidders should be the Manufacturer / authorized Dealer / Distributor / Trader / Supplier. Letter of Authorization from Manufacturer for the same and specific to the tender should be enclosed.
- b. Bidder must provide evidence of having supplied at government hospital / reputed private hospital organizations in India similar nature of items.
- c. Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between bidder specification and supporting documents etc. may lead to rejection of the bid.
- d. Furnishing of wrong/ambiguous information in the compliance statement may lead to rejection of bid and further black listing of the bidder, if prima-facie it appears that the information in the compliance statement was given with a malafide/fraudulent intent.

24. **Prices:**

- a. The Prices quoted should be inclusive of all taxes or duties, packing, forwarding, freight, insurance, delivery and commissioning etc. at destination site (IGIMS, Patna). The rates shall be firm and final. Nothing extra shall be paid on any account. In the price bid/financial bid, the vendor should clearly mention the final price breakup i.e. Ex-work price/FCA price, FOB price, CIP/CIF price & FOR IGIMS, Patna Campus price, as applicable in their bid.

25. **Validity:**

The bid should be valid for acceptance up to a period of 180 Days. The Bidders should be ready to extend the validity, if required without any additional financial implications.

26. **Performance Bank Guarantee:**

- a. The successful bidder shall have to submit a performance guarantee (PBG) within 15 days from the date of issue of Letter of Award (LOA). In case of the successful bidder fails to submit the requisite PBG, the contract shall be terminated duly forfeiting the dues if any payable against the contract. The failed contractor shall be debarred from participating in re-tender (if any) for that item. Performance Guarantee Bond is mandatory.
- b. The performance guarantee bond to be furnished in the form of Bank Guarantee as per given Proforma of the tender documents, for an amount covering 10% of the contract value.
- c. The Performance Guarantee should be established in favour of “Indira Gandhi Institute of Medical Sciences, Patna” through any Schedule Bank with a clause to enforce the same on their local branch at Patna (Bihar).
- d. Validity of the performance guarantee bond shall be for entire contract period and beyond 60 days.

27. **Terms of Payment:** Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of contract in the following manner.

- a. 100% payment of the contract price shall be paid on receipt of goods in good condition at the consignee premises and Certification of goods to be issued by the consignees subject to recoveries, if any, either on account of defects/ deficiencies not attended by the supplier or otherwise and upon the submission of the following documents:
- b. Four copies of suppliers invoice showing contract number, goods description, quantity, unit price, total amount with revenue stamp.
- c. Two copies of packing list identifying contents of each package.
- d. Where there is a statutory requirement for tax deduction at source, such deduction towards income tax and other tax as applicable will be made from the bills payable to the supplier rates as notified from time to time.
- e. No payment shall be made for rejected stores. Rejected items must be removed by the supplier within two weeks of the date of issue of rejection advice at their own cost & replace immediately. In case these are not removed these will be auctioned at the risk and responsibility of the suppliers without notice.

28. **GST**

GST rates applicable on your quoted item may please be informed. Please confirm if there is any (Upward/Reduction) in your Basic Price structure and you are also requested to pass the Input Credit as per the following Anti Profiteering Clause of GST. **“Upon Implementation of GST, any reduction in the rate of tax on supply of goods or service or the benefit of input tax credit shall be passed on to I.G.I.M.S. – Patna by way of commensurate reduction in the prices”.**

Fall Clause:

- i. Prices charged for supplies under Rate Contract by the supplier should in no event exceed the lowest prices at which he bids to sell or sells the stores of identical description to any other State Government/DGS&D/Public Undertaking during the period of the contract.
- ii. If at any time during the period of contract, the prices of tendered items is reduced or brought down by any law or Act of the Central of State government, the supplier shall be bound to inform Purchasing Authority immediately about such reduction in the contracted prices, in case the supplier fails to notify or fails to agree for such reduction of rates, the Purchasing authority will revise the rates on lower side. If there is a price increase for any product after quoting the rates, the bidder will have to supply the item as per quoted rates. This office will not accept any higher rates after wards.
- iii. If at any time during the period of contract, the supplier quotes the sale price of such goods to any other State Govt/DGS&D and Pubic Undertakings at a price lower than the price chargeable under the rate contract he shall forthwith notify such reduction to Purchasing Authority and the prices payable under the rate contract for the equipment’s supplied from the date of coming into force of such price stands correspondingly reduced as per above stipulation

29. **Tender expenses and documents:** All costs incurred by the bidder in the preparation of the tender shall be at the entire expense of the bidder.

30. **Tender Evaluation Criteria:** The technical bids will be opened and evaluated by a duly constituted committee. After evaluation of the technical bid, the financial bid for only those offers which have qualified in the evaluation of technical bid will be opened.

31. **Return of EMD:**

- The earnest money of unsuccessful bidders will be returned to them without any interest within 15 working days after awarding the contract.
- The earnest money of the successful bidder will be returned to them without any interest within 15 Days after supply of material.

32. **Manual and documentation:** All the manuals necessary for operating will have to be provided along with the item.

33. The IGIMS, Patna reserves the right to cancel the tender at any stage (point of time) without assigning any reason.

34. Bidders should go through the tender terms, conditions and specifications carefully and fill in the attached compliance statement accurately and unambiguously. They should ensure that all the required documents are furnished along with the bid.
35. **Risk Purchase & Recovery of sums due:**
- a. Failure or delay in supply of any or all items as per Requisition / Purchase Order, Specification or Brand prescribed in the tender, shall be treated as 'non compliance' or 'breach of contract' and the order in part of full be arranged from alternative source(s) at the discretion of the hospital authority and the difference in price has to be recovered from the tenderer as mentioned elsewhere.
 - b. The amount will be recovered from any of his subsequent / pending bills or security Deposit.
 - c. In case the sum of the above is insufficient to cover the full amount recoverable, the contractor shall pay to the purchaser, on demand the remaining balance due.
36. **Communication of Acceptance:** IGIMS, Patna reserves all right to reject any tender including of those tenderers who fails to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding.
37. **Insolvency etc.:** In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified IGIMS, Patna shall have the power to terminate the contract without any prior notice.
38. **Force Majeure:** If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, exception, or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 10 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance and deliveries have been so resumed or not shall be final and conclusive.
- Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 30 days, IGIMS, Patna party may, at least option to terminate the contract.
39. **Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the contract without assigning any reasons thereof and nothing will be payable by IGIMS, Patna. In that event the security deposit shall also stand forfeited.
40. **Subletting of contract:** The firm shall not assign or sublet the contract or any part of it to any other person or party without having first obtained permission in writing of IGIMS, Patna, which will be at liberty to refuse if thinks fit. The tender is not transferable.

41. **Right to call upon information regarding status of contract:** The IGIMS, Patna will have the right to call upon information regarding status of contract at any point of time.
42. **Arbitration:**
If any difference arises concerning this agreement, its interpretation on payment to the made there under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the Director, IGIMS, Patna to settle the dispute by Sole Arbitrator. Sole arbitrator will be appointed by the Director, IGIMS, Patna. The provision of Arbitration and Conciliation Act, 1996 and the rule framed there under and in force shall be applicable to such proceedings.
43. **Legal Jurisdiction:**

The agreement shall be deemed to have been concluded in Patna (Bihar) and all obligations hereunder shall be deemed to be located at Patna, Bihar and Court within Patna, Bihar will have Jurisdiction to the exclusion of other courts.
44. **Quantity:**
This is rate contract: hence quantity shown in the tender documents is tentative. It may be varied (Increase/Decrease) as per demand of the institute at the time of placing order. Further, the items will not be purchased in one lot. It will be purchased as and when required during the validity period.
45. **The period of rate Contract is for Two year which may be extended for another one year with mutual concerns.**
46. False declaration will be in breach of the code of integrity under Rule 175 (1) (i) (b) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other action as may be permissible under law.
47. **L1 shall be decided on lowest total amount including taxes.**


Director,
I.G.I.M.S. – Patna.

BID PARTICULARS

1. Name of the Supplier :

2. Address of the Supplier :

3. Availability of demonstration of equipment / Item : Yes / No

4. Tender cost enclosed: : Yes/No if yes

D. D. No. _____ Bank _____ Amount _____

5. EMD enclosed : Yes / No if (Yes)

D. D. No. _____ Bank _____

6. Name and address of the Officer/contact person to whom all references shall be made regarding this tender enquiry.

Name :

Address :

Telephone No. :

Fax No. :

Mobile No :

E-Mail :

Web :

Technical Compliance Sheet

Ref: Tender Notice No.

Group-A (IT Items & Miscellaneous Items)

S. No	Name of Item	Specifications
1	All in One Desktop	<ul style="list-style-type: none"> ➤ All-in-One configuration ➤ i5 11th Gen or equivalent ➤ 2.2 GHz Speed, Dual-core, ➤ 8 GB DDR4 RAM, ➤ 500 GB SSD ➤ 500 GB HDD SATA 7200 rpm. ➤ 21" monitor, ➤ WI-FI, ➤ Ethernet Port, Bluetooth, ➤ 4 or more USB ports, ➤ 1 HDMI, ➤ Mouse & keyboard, ➤ In-built microphones and speakers. ➤ 5 years onsite warranty ➤ Original Windows 10 Pro License
2	Headset	<ul style="list-style-type: none"> ➤ Wired Over Ear Headset with adjustable Directional Mic ➤ Compatible with Windows desktop/laptop and phone
3	Desktop - i7	<ul style="list-style-type: none"> ➤ Processor Make- Intel ➤ Disk- 1 TB or more ➤ Power Supply- 300 Watt or more ➤ Cabinet –Tower ➤ Should have USB Port 2.0 & USB Port2.0 ➤ Type of RAM : 8 GB DDR4 or more ➤ RAM Speed -2666 MHz or better ➤ USB Port 3.0- 2 No. or more ➤ Processor- Intel Core i7 ➤ Processor Generation: 10th& 11th or more ➤ Graphics : Intel UHD Graphics or latest ➤ Operating System (Pre-Loaded) – Windows 10 Professional ➤ RAM Expandability-32 GB or more ➤ DIMM Slots: 2 No. ➤ Network Connectivity: 10/100/1000 on board Integrated Gigabit Port ➤ Monitor Resolution: 1440X1050 Pixels or better ➤ Monitor Size: 20 inches or more. ➤ Monitor certification: TCO 6.0 or better ➤ Standard Keyboard-1 No. wireless ➤ Optical Mouse- 1 No. wireless ➤ Integrated Speakers ➤ Should be ROHS Complied ➤ Warranty Type-Onsite ➤ Warranty: 3 Years
4	Desktop -i5	<ul style="list-style-type: none"> ➤ Processor Make- Intel ➤ Hard Disk- 1 TB or more ➤ Power Supply- 300 Watt or more ➤ Cabinet –Tower ➤ Should have USB Port 2.0 & USB Port2.0 ➤ Type of RAM : 8 GB DDR4 or more ➤ RAM Speed -2666 MHz or better

		<ul style="list-style-type: none"> ➤ USB Port 3.0- 2 No. or more ➤ Processor- Intel Core i5 ➤ Processor Generation: 10th or more ➤ Graphics : Intel UHD Graphics or more latest ➤ Operating System (Pre-Loaded) – Windows 10Professional ➤ RAM Expandability-32 GB or more ➤ DIMM Slots: 2 No. ➤ Network Connectivity: 10/100/1000 on board Integrated Gigabit Port ➤ Monitor Resolution: 1440X1080 Pixels or better ➤ Monitor Size: 20 inches or more. ➤ Monitor certification: TCO 6.0 or better ➤ Standard Keyboard-1 No. wireless ➤ Optical Mouse- 1 No. wireless ➤ Should be ROHS Complied ➤ Warranty Type-Onsite ➤ Warranty: 3Years
5	UPS for desktop	<ul style="list-style-type: none"> ➤ Sine-wave Online UPS with 2 hour backup for entire network (desktops, router, printer, phones). ➤ Capacity: 10 KVA, 5KVA, 2 KVA & 1KVA
6	Router	<ul style="list-style-type: none"> ➤ Dual Band Wireless, WI-FI Speed Up to 866 Mbps/5 GHz+300 Mbps/2.4 GHz, MU-MIMO ➤ 4 ports 10/100Mbps LAN and 1 port 10/100Mbps WAN ➤ Guest Access
7	IP Phone	<ul style="list-style-type: none"> ➤ IP phones to be used by both TMCs and MHPS to support the IVR calls through the internet.
8	Internet Connectivity	<ul style="list-style-type: none"> ➤ Business-class Leased Line broadband of at least 100 Mbps (1:1)
9	Printer	<ul style="list-style-type: none"> ➤ LaserJet/Ink Tank ➤ Multi-Function (Print, Scan, Copy). ➤ Scanner type- Flatbed ➤ Printer Output-Black & White; ➤ Connectivity Wireless, USB, Ethernet; Operating System: Windows: 10 and 8 (32-bit, 64-bit), Mac. Android, and iOS ➤ Pages per minute at least 20 pages: ➤ Page size supported A4, A5, B5, envelopes, postcards. ➤ Duplex printing, Duplex scanning; ➤ Print resolution: More than 200 DPI, Up to 600 x 600 DPI, ➤ 5-year warranty.
10	All In One Printer	<ul style="list-style-type: none"> ➤ Printing Method-Laser ➤ Type- Multi-function ➤ Printing Output-Monochrome ➤ Internal memory- 32 MB ormore ➤ Functions- Print, Copy & Scan ➤ Max Print Resolution 600X600dpi ➤ Duty Cycle (monthly, A4)- 5000 pages or more ➤ Print Speed Mono- 14 ppm ormore ➤ Duplex Print-manual ➤ Media Types- Papers, Envelops, Labels, Cards, Cardstock ➤ Output Tray Capacity- 100sheets ➤ Input Tray Capacity- 150pages ➤ Input Tray Type- Standard Cassette ➤ Output Tray Type-Face-Down ➤ Media Size supported-A4, A5, B5, C5, C6,DL <p><u>Scan</u></p> <ul style="list-style-type: none"> ➤ Optical Scanning Resolution-1200dpi ➤ Scan Type-Flatbed ➤ Scan Area Size-216x297 mm or more <p><u>Copy</u></p>

		<ul style="list-style-type: none"> ➤ Copy resize- 25% -400% or better ➤ Maximum Copies- 99 cpm or more ➤ Copy Speed Mono- 14 cpm or more <p><u>Power Requirement</u></p> <ul style="list-style-type: none"> ➤ Operate on-220-240V, 50/60Hz. <p><u>Connectivity-USB Support</u></p> <ul style="list-style-type: none"> ➤ USB2.0 ➤ Warranty Type- OnsiteWarranty ➤ Warranty – 1Year ormore ➤ Sales Package should contain one ALL in Printer, Power Cable, USB Cable & DriverCD
11	All In One Printer (with ADF & Fax support)	<ul style="list-style-type: none"> ➤ Functions- Print, copy,scan ➤ Multitaskingsupported-Yes ➤ Print Speed- 20 ppm ormore ➤ First page out- 9.5 sec orless ➤ Duty Cycle- 8000 Pg. or more ➤ Print Technology-Laser ➤ Print Quality Black -600x600dpi ➤ Processor speed- 600 MHz ormore ➤ Should have USB & Ethernetconnectivity ➤ Should be NetworkReady ➤ Compatible with latestOS. ➤ Memory- 128 more ormore ➤ Paper handling Output- 100 Sheet ormore ➤ DuplexPrinting ➤ Media Size supported –A4, A5, B5 ➤ Media Type- Paper, envelops, labels,postcards ➤ Scanner Specifications ➤ Scanner Type- Flat bed, ADF ➤ Scan resolution- 1200 DPI ormore ➤ Scan speed- 7 ppm ormore ➤ Automatic Document Feeder capacity- 35 Sheets ormore ➤ Copier Specifications ➤ Copy Speed-20 CPM ormore ➤ Copy Resolution-300x300 dpi ormore ➤ Copy resolution (color text and graphics)- 400X600 dpi ormore ➤ Copy reduce/enlarge settings- 25 to 400% ➤ Maximum Copies- 99 ormore ➤ Fax- Should have faxfacility ➤ Fax transmission speed- 30 kbps or more ➤ Fax Memory- 250-500pages ➤ Fax Resolution- 300X300 dpi ormore ➤ Speed dials, maximum numbers-50-100 ➤ Power- 220 V, 50/60 Hz. ➤ Energy Efficiency- Energy StarQualified ➤ Package contains Printer, USB cable, Power Cable, Printer Driver CD & PhoneChord. ➤ Warranty-1Year ➤ Warranty Type-onsite
12	Ink Tank Printer	<ul style="list-style-type: none"> ➤ Printing Method-Inkjet ➤ Type- Multi-Function ➤ Printing Output-Color

		<ul style="list-style-type: none"> ➤ Functions- Print, Copy & Scan ➤ Print Speed Color- 15 ormore ➤ Print Speed Mono- 27 ormore ➤ Duplex Print-Manual ➤ Media Type Supported- Paper & Envelope ➤ Output Tray Capacity- 30 Sheets ormore ➤ Input Tray Capacity- StandardCassette ➤ Input Tray Capacity- 50 Sheets ormore ➤ Media Type Supported- A4, A5,A6,B5, DI,C6 ➤ Scan ➤ Optical Scanning Resolution- 600dpi ➤ Scan Type-Flatbed. ➤ Fax ➤ Resolution – 5760X1440 dpi or more ➤ Copy ➤ Maximum Multicopy- 2 Pages ormore ➤ Connectivity- USB2.0 ➤ Warranty- 1Year ➤ Warranty Type-Onsite ➤ <u>Supplier had to quote the rate of original & new cartridge, which should be valid for 1 year from the date ofsupply.</u>
13	External Hard Disk	<ul style="list-style-type: none"> ➤ External Hard Disk-1 TB Capacity- 2 Tb, Portable, Date Transfer Rate- 5Gb/s or more with USB 3.0, Should have password protection setup, should have password protection setup, should be provided with pouch or cover for safety.Sales Package- Hard Drive, USB Cable, Quick Install Guide Warranty-3 Years or more. ➤ External Hard Disk-2 TB Capacity- 2 Tb, Portable, Date Transfer Rate- 5Gb/s or more with USB 3.0, Backward compatible with USB 2.0 Should have password protection setup, should be provided with pouch or cover for safety. Sales Package- Hard Drive, USB Cable, Quick Install Guide Warranty-3 Years or more
14	Copier Machine (Black & White) General	<ul style="list-style-type: none"> ➤ Memory- 256 MB ormore Print/Copy/Scan ➤ Print Speed- 20 PPM ormore ➤ Media Supported by Standard Tray-A3, A4, A5 ormore ➤ Media Supported by Bypass Tray-A3, A4,A5,A6 ormore ➤ Printer Toner Yield capacity should be 10000 sheets ormore <u>Paper Handling</u> ➤ Paper Input Capacity-250 Sheet/Tray ➤ Bypass Sheet Capacity-100Sheet/Tray ➤ Paper output Capacity-250 Sheets ormore. <u>Connectivity</u> ➤ Network Supported ➤ USB 1.1/2.0Port <u>General Specification</u> ➤ Built in Auto as well as manualduplexing. ➤ Full colorscanning ➤ Should have Automatic DocumentFeeder. ➤ Package should be come with Toner, USB cable, Driver CD & PowerCables. <u>Power Consumption</u> ➤ Maximum-1550 watt orless ➤ In sleep Mode- 2 watt orless ➤ Should be EnergyEfficient ➤ <u>Supplier had to quote the rate of original & new cartridge which should be valid for 1year from the date ofsupply.</u>
15	Copier Machine (Colour)	<ul style="list-style-type: none"> ➤ 600 x 2400 dpi optical color and black/white scan resolution.

		<ul style="list-style-type: none"> ➤ 36-bit color (trillions of colors) ➤ 8-bit grayscale (256 levels of gray) ➤ Digital image processing. ➤ 30 page automatic document feeder (on some models) ➤ Up to 99 copies from original (varies by model) ➤ Up to 12 cpm black, 9.2 cpm color.
16	Projector With Screen	<ul style="list-style-type: none"> ➤ Display System-LCD/LED ➤ Resolution-1024X768 ormore ➤ Lamp Life- More than 6000Hrs. ➤ Projection Screen Size- 30 to300" ➤ Light Output- More than 3000 lm. ➤ Should have USBPort. ➤ Should have HDMI Port. ➤ Should have LAN Connectionport. ➤ Supplied with remotecontrol. ➤ Should have audio videoconnector. ➤ Warranty- 1 Year ormore.
17	Laptop	<ul style="list-style-type: none"> ➤ i5 11th Gen or equivalent ➤ 2.2 GHz Speed, Dual-core, ➤ 8 GB DDR4 RAM, ➤ 500 GB SSD ➤ 500 GB HDD, ➤ 14" monitor, ➤ WI-FI. ➤ Ethernet Port, Bluetooth, ➤ 3 or more USB ports, ➤ 1 HDMI, ➤ External Mouse, ➤ In-built microphones and speakers. ➤ 5 years onsite warranty Original ➤ Windows 10 Pro License
18	LED TV32"	<ul style="list-style-type: none"> ➤ Screen Type-LED ➤ Screen Size-32" ➤ Resolution- Full HD (1920X1080) orbetter ➤ HDMI Ports- 2 ormore ➤ USB Port- 1 or more ➤ Wi-Fi connection ➤ Should be supplied with Remote Control, Power Cordetc. ➤ Warranty – 1 year ormore. ➤ Wall mounting job including the parts will be done by supplier, no extra amount will be paid for that.
19	LED TV40"	<ul style="list-style-type: none"> ➤ Screen Type-LED ➤ Screen Size-40" ➤ Resolution- Full HD (1920X1080) orbetter ➤ HDMI Ports- 2 ormore ➤ USB Port- 1 or more ➤ Wi-Fi connection ➤ Should be supplied with Remote Control, Power Cordetc. ➤ Warranty – 1 year ormore. ➤ Wall mounting job including the parts will be done by supplier, no extra amount will be paid for that.
20	LED TV 43"	<ul style="list-style-type: none"> ➤ Screen Type-LED ➤ Screen Size-43" ➤ Resolution- Full HD (1920X1080) orbetter ➤ HDMI Ports- 2 ormore ➤ USB Port- 1 or more ➤ Wi-Fi connection ➤ Should be supplied with Remote Control, Power Cordetc. ➤ Warranty – 1 year or more. ➤ Wall mounting job including the parts will be done by supplier, no extra amount will be paidfor that.


21	LED TV 49"	<ul style="list-style-type: none"> ➤ Screen Type-LED ➤ Screen Size-49" ➤ Resolution- Full HD (1920X1080) or better ➤ HDMI Ports- 2 or more ➤ USB Port- 1 or more ➤ Wi-Fi connection ➤ Should be supplied with Remote Control, Power Cord etc. ➤ Warranty – 1 year or more. ➤ Wall mounting job including the parts will be done by supplier, no extra amount will be paid for that.
22	LED TV50"	<ul style="list-style-type: none"> ➤ Screen Type-LED ➤ Screen Size-50" ➤ Resolution- Full HD (1920X1080) or better ➤ HDMI Ports- 2 or more ➤ USB Port- 1 or more ➤ Wi-Fi connection ➤ Should be supplied with Remote Control, Power Cord etc. ➤ Warranty – 1 year or more. ➤ Wall mounting job including the parts will be done by supplier; no extra amount will be paid for that.
23	LED TV55"	<ul style="list-style-type: none"> ➤ Screen Type-LED ➤ Screen Size-55" ➤ Resolution- Full HD (1920X1080) or better ➤ HDMI Ports- 2 or more ➤ USB Port- 1 or more ➤ Wi-Fi connection ➤ Should be supplied with Remote Control, Power Cord etc. ➤ Warranty – 1 year or more. ➤ Wall mounting job including the parts will be done by supplier; no extra amount will be paid for that.
24	LED TV65"	<ul style="list-style-type: none"> ➤ Screen Type-LED ➤ Screen Size-65" ➤ Resolution- Full HD (1920X1080) or better ➤ HDMI Ports- 2 or more ➤ USB Port- 1 or more ➤ Wi-Fi connection ➤ Should be supplied with Remote Control, Power Cord etc. ➤ Warranty – 1 year or more. ➤ Wall mounting job including the parts will be done by supplier; no extra amount will be paid for that.
25	LED TV100"	<ul style="list-style-type: none"> ➤ Screen Type-LED ➤ Screen Size-100" ➤ Resolution- Full HD (1920X1080) or better ➤ HDMI Ports- 2 or more ➤ USB Port- 1 or more ➤ Wi-Fi connection ➤ Should be supplied with Remote Control, Power Cord etc. ➤ Warranty – 1 year or more. ➤ Wall mounting job including the parts will be done by supplier; no extra amount will be paid for that.
26	LED TV110"	<ul style="list-style-type: none"> ➤ Screen Type-LED ➤ Screen Size-110" ➤ Resolution- Full HD (1920X1080) or better ➤ HDMI Ports- 2 or more ➤ USB Port- 1 or more ➤ Wi-Fi connection ➤ Should be supplied with Remote Control, Power Cord etc. ➤ Warranty – 1 year or more. ➤ Wall mounting job including the parts will be done by supplier; no extra amount will be paid for that.
27	Refrigerator-165 Ltr. (5 star rating, with suitable stabilizer)	
28	Refrigerator-210-215 Ltr. (5 star rating, with suitable stabilizer)	

29	Refrigerator-270-285 Ltr. (5 star rating, with suitable stabilizer)	
30	Refrigerator-310 Ltr. (5 star rating, with suitable stabilizer)	
31	Refrigerator-610Ltr. (5 star rating, with suitable stabilizer)	
32	Water Cooler	<ul style="list-style-type: none"> ➤ Type: Storage ➤ Stainless Steel Body. ➤ Toughstructure ➤ Longerlife ➤ ISIMarked ➤ Storage Capacity: 120Ltrs. ➤ Cooling Capacity: 60Ltrs./Hr. ➤ Nos. of Tap:2 ➤ Auto ShutOff ➤ WithUV ➤ With Thermostat for automatically control oftemperature. ➤ Compressor should be equipped with overloadprotector.
33	Water Cooler	<ul style="list-style-type: none"> ➤ Type: Storage ➤ Stainless Steel Body. ➤ Tough structure ➤ Longerlife ➤ ISIMarked ➤ Storage Capacity: 80 Ltrs. ➤ Cooling Capacity: 40Ltrs./Hr. ➤ Nos. of Tap:2 ➤ Auto ShutOff ➤ WithUV ➤ With Thermostat for automatically control oftemperature. ➤ Compressor should be equipped with overloadprotector.
34	Water Cooler	<ul style="list-style-type: none"> ➤ Type: Storage ➤ Stainless Steel Body. ➤ Toughstructure ➤ Longerlife ➤ ISIMarked ➤ Storage Capacity: 150 Ltrs. ➤ Cooling Capacity: 150Ltrs./Hr. ➤ Nos. of Tap:2 ➤ Auto ShutOff ➤ With UV ➤ With Thermostat for automatically control oftemperature. ➤ Compressor should be equipped with overload protector.
35	Fully Automatic Wall-Mounted Water Purifier with Storage Tank	<ul style="list-style-type: none"> ➤ Technology: Should beUV+UF ➤ Purification Capacity: 1 liter/minute or60L/hr. ➤ Duty Cycle: Should be approx. 120liter/day. ➤ Purified Tank Capacity: Approx. 7liters. ➤ Filter Cartridges: Sediment, Activated Carbon, UFMembrane ➤ UF Membrane: 0.1Microns ➤ Should be with UVLamp.
36	Room Heater	<ul style="list-style-type: none"> ➤ Room Heater (Double Rod) Electrically Radiator; Dry Type working, Voltage up to 250 Volts, Single Phase, 50 Hz, Power Input 2000 Watts with two step heating arrangement.
37	Geyser (6 / 10 / 15 / 25Ltr.)	<ul style="list-style-type: none"> ➤ Water Heater Type: Storage Water Heater, Tank Coating: Polymer, Heating Element: Copper. Rates should be quoted for the Capacity 6Ltr. 10Ltr. 15Ltr. & 25Ltr. separately.

Group-B - (Items required for day to day Repair / Maintenance by Bio-Medical Engineering Section

S. No	Name of Item
1	➤ Halogen Bulb (Make: Philips / Osram; Rating: 15V / 150W with Reflector)
2	➤ Halogen Bulb (Make: Philips / Osram; Rating: 15V / 150W)
3	➤ Halogen Bulb (Make: Philips / Osram; Rating: 6V / 20W)
4	➤ Halogen Bulb (Make: Philips / Osram; Rating: 6V / 100W)
5	➤ Halogen Bulb (Make: Philips / Osram; Rating: 12V / 50W)
6	➤ Halogen Bulb (Make: Philips / Osram; Rating: 24 V / 50W)
7	➤ Halogen Bulb (Make: Philips / Osram; Rating: 24 V / 100W)
8	➤ B. P. Apparatus Bulb with Control Valve (Metal)
9	➤ B. P. Apparatus Armlet (Arm Rubber)
10	➤ B. P. Apparatus Glass Tube – 200mm
11	➤ B. P. Apparatus Side Lock (L & R)
12	➤ B. P. Apparatus Mercury
13	➤ B.P. Armlet Cloth with Velcore
14	➤ Heating Element - 2 KW (1.25” Threading Type; Long Shape)
15	➤ Heating Element - 6 KW (Threading Type; Long Shape)
16	➤ Sealed Maintenance Free Battery (12V/7Ah) *
17	➤ Sealed Maintenance Free Battery (12V/12Ah) *
18	➤ Sealed Maintenance Free Battery (12V/ 18Ah) *
19	➤ Sealed Maintenance Free Battery (12V/26Ah) *
20	➤ Sealed Maintenance Free Battery (12V/28Ah) *
21	➤ Sealed Maintenance Free Battery (12V/ 42 Ah) *
22	➤ Sealed Maintenance Free Battery (12V/48Ah) *
23	➤ Stethoscope Chest Piece
24	➤ Stethoscope Ear Frame
25	➤ Oxygen Flow Meter (0 – 15 LPM) brass body with unbreakable Humidifier Bottle
26	➤ Ward Vacuum Unit 600ml Jars with Regulator
27	➤ Ward Vacuum Unit 1000ml Jars with Regulator
28	➤ Ward Vacuum Unit 1500ml Jars with Regulator
29	➤ Ward Vacuum Unit 2000ml Jars with Regulator
30	➤ Telephone Cable – 1 Pr.
31	➤ Telephone Cable – 2 Pr.
32	➤ Telephone Cable – 5 Pr.
33	➤ Telephone Cable – 10 Pr.
34	➤ Telephone Cable – 20 Pr.
35	➤ Telephone Cable – 50 Pr. (Unarmoured)
36	➤ Charges towards Laying of telephone cable through 1” PVC Beat / 1” Conduit including labour charges (Wall) – without cable
37	➤ Charges towards underground cable laying with 1” PVC conduit (1M Deep) on soft soil. – without cable.
38	➤ Telephone Set (Basic set with display)
39	➤ Heating Rod - 1KW (Long Shape)
40	➤ Heating Rod – 1.5 KW (Long Shape)
41	➤ Heating Rod – 2. 0 KW (Long Shape)
42	➤ Heating Rod - 1KW (Spiral Shape)
43	➤ Heating Rod – 1.5 KW (Spiral Shape)
44	➤ Heating Rod – 2. 0 KW (Spiral Shape)
45	➤ Switch & Socket Set (5/15A) – Anchor / Haveles
46	➤ Top (5A) - Anchor / Haveles
47	➤ Top (15A) – Anchor / Havels
48	➤ SMPS
49	➤ Multi Media Key Board (Dell / HP)
50	➤ Optical Mouse (Dell / HP)
51	➤ HDMI Cable – 10 Mtrs, Length

52	➤ HDMI Cable – 20 Mtrs. Length
53	➤ Cat – 6 Cable
54	➤ Cat 6 Cable with PVC Beat Wiring
55	➤ Wi-Fi Router (Dlink / Digisol) – 1 GBPS
56	➤ Electronic Switch – 8 Port (D Link / Digisol) – 1 GBPS
57	➤ Electronic Switch – 16 Port (D Link / Digisol) – 1 GBPS
58	➤ Electronic Switch – 24 Port (D Link / Digisol) – 1 GBPS
59	➤ Amplifier (80 Watt) - Ahuja
60	➤ Speaker (10 W; 15T) - Ahuja
61	➤ Cordless Double Mice - Ahuja
62	➤ Cordless Single Mice - Ahuja
63	➤ Cable to connect the speakers with Amplifier
64	➤ Podium Mice - Ahuja
65	➤ Mick Stand
66	➤ 12 Core OFC with PVC Wiring @per Meter
67	➤ Media Converter
68	➤ POE Access Point
69	➤ POE 24 Port Switch
70	➤ Patch Panel 24 Port
71	➤ Patch Cord – 1 Mtr.
72	➤ Patch Cord – 3 Mtrs.
73	➤ Server Rack Loaded
74	➤ 2U Rack
75	➤ 24 Port Switch
76	➤ I/O Box Set with fixing and punching
77	➤ Cat 6 Cable with PVC Beat Wiring


Director,
IGIMS, PATNA

COMPLIANCE STATEMENT**INDIRA GANDHI INSTITUTE FOF MEDICAL SCIENCES,
SHEIKHPURA, PATNA (BIHAR)****Ref:- Tender Notice No.:**

S. NO.	Check list of documents/ Undertakings?	YES/NO (Mention page no. of Technical Bid, where supporting documents are attached.)	Remarks (Give explanation if answer is No)
1	Is Tender fees attached?		
2	Is EMD attached? (if applicable)		
3	Is the bidder original equipment Manufacturer (OEM) / authorized dealer?		
4	If authorized dealer, recent dated Certificate to this effect from OEM, attached or not?		
5	Validity of 180 days or not?		
6	Undertaking from bidder regarding acceptance of tender terms & conditions		
7	Attach GST Certificate		
8	Attach PAN Card		
9	Attach Income Tax Return of bidder for the last three successive years		
10	Attach Affidavit to the effect that the Company / firm has not been blacklisted / de-registered / de-barred by any Govt. Institutions / Hospitals.		
11	Attach an Affidavit that the quoted rate is not higher than MRP		
12	Attach an Affidavit from bidder that the quoted rate in this financial bid is not more than the rate quoted in any other government Institutions / Organizations.		
13	Whether list of reputed users (along with telephone numbers of contact persons) for the past three years specific to the instrument attached.		
14	Does the instrument / item complies with all the required specifications. Attach a separate sheet showing compliance with the specifications and explanations thereto if the equipments		

	varies from the requested specifications		
15	All documents and pages must be attested with signature and seal.		
16	List of Institutions / Hospitals where supply has been made in last three years.		

FOR PERFORMANCE GUARANTEE BOND

(To be typed on Non-judicial stamp paper of the value of Indian Rupees of Two Hundred)

(TO BE ESTABLISHED THROUGH ANY OF THE SCHEDULED BANK (WHETHER SITUATED AT PATNA OR OUTSTATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT PATNA. BONDS ISSUED BY CO- OPERATIVE BANKS ARE NOT ACCEPTED)

To,

The Director
Indira Gandhi Institute of Medical Sciences,
Sheikhpura,
Patna – 800 014.

LETTER OF GUARANTEE

WHERE AS Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna – 800 014 have invited Tenders vide Tender No.....Dt.....for purchase of _____ AND WHERE AS the said tender document requires the supplier/firm(seller)whose tender is accepted for the supply of instrument/machinery, etc. in response there to shall establish an irrevocable Performance Guarantee Bond in favour of “IGIMS, Patna” in the form of Bank Guarantee for Rs.....[10% (ten percent)of the purchase value] which will be valid for entire warranty period from the date of installation &commissioning, the said Performance Guarantee Bond is to be submitted within 15(Fifteen) days from the date of Acceptance of the Purchase Order.

NOW THIS BANKHERE BY GUARANTEES that in the event of the said supplier/firm (seller) failing to abide by any of the conditions referred to intender document/purchase order/performance of the instrument/machinery, etc. This Bank shall pay to Indira Gandhi Institute of Medical Sciences, Patna on demand and without protest or demur(Rupees).

This Bank further agrees that the decision of Indira Gandhi Institute of Medical Sciences, Patna (Buyer) as to whether the said supplier/firm (Seller) has committed a breach of any of the conditions referred in tender document/ purchase order shall be final and binding.

We,.....(name of the Bank& branch) here by further agree that the Guarantee herein contained shall not be affected by any change in the constitution of the supplier/firm(Seller)and/or Indira Gandhi Institute of Medical Sciences, Patna (Buyer).

Not with standing anything contained herein:

a. Our liability under this Bank Guarantee shall not exceed` (Indian Rupees only).

b. This Bank Guarantee shall be valid up to (date) and

c. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if Indira Gandhi Institute of Medical Sciences , Patna serve upon us a written claim or demand on or before (Date)

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office atsituated at(Address of local

branch). Yours truly,

Signature and seal of the
Guarantor Name of the Bank:.....
Complete Postal Address:

MANUFACTURER's / PRINCIPAL's AUTHORIZATION FORM

To

The Director
Indira Gandhi Institute of Medical Sciences,
Sheikhpura,
Patna – 800 014.

Dear Sir,

TENDER: _____.

we, _____, who are established and reputable manufacturers of _____, having factories at _____ and _____, hereby authorize Messrs. _____ (Authorized Dealer/Sole Distributor/Supplier) _____ (name and address of agents) to bid, negotiate and conclude the contract with you against Tender No. _____ for the above goods manufactured by us. No company or firm or individual other than Messrs. _____ are authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.

We hereby extend our full guarantee and warranty as per the conditions of tender for the goods bided for supply against this tender by the above firm.

The authorization is valid up to _____

Yours faithfully,

(Name)

For and on behalf of M/s. _____

(Name of manufacturers)/Principal

Declaration by the Bidder:

1. I/We have downloaded the tender from the internet site and I/We have not tampered / modified the tender documents in any manner. In case the same is found tampered/ modified, I/We understand that my/our offer shall be summarily rejected and I/We are liable to be banned from doing business with IGIMS, Patna and/or prosecuted as per laws.
2. I/We have read and fully understood all the terms and conditions contained in Tender document regarding terms & conditions of the contract& rules and I/we agree to abide them.
3. The bidder should not have been blacklisted before at any government organization
4. No other charges would be payable by Client and there would be no increase in rates during the Contract period.

Place:.....

(Signature of Bidder with seal)

Date:.....


Name :

Seal :

Address :

Remarks:

- **Technical Bid should contain** Annexure – A (Bid Particulars), Annexure – B (Technical Compliance Sheet), Annexure – C (Compliance Statement), Annexure – F and Annexure – G with all supporting documents.
- **Financial Bid should contain** only price in the format as per Annexure – D (BOQ).


Director,
I.G.I.M.S. – Patna.
